



## MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

First Floor  
Melksham Community Campus,  
Market Place, Melksham,  
Wiltshire, SN12 6ES  
Tel: 01225 705700

Email: [clerk@melkshamwithout-pc.gov.uk](mailto:clerk@melkshamwithout-pc.gov.uk)

Web: [www.melkshamwithout-pc.gov.uk](http://www.melkshamwithout-pc.gov.uk)

Wednesday 24<sup>th</sup> December 2025

To all members of the Council Finance Committee: Councillors John Glover (Chair of Council & Committee), David Pafford (Vice Chair of Council), Alan Baines, Richard Wood, John Doel (Vice-Chair of Committee), Chris Griffiths and Mark Blackham.

Dear Finance Committee members

You are invited to attend the **Finance Committee meeting** which will be held on **Monday 5<sup>th</sup> January 2026 at 7.00pm** at **Melksham Without Parish Council Offices (First Floor), Melksham Community Campus, Market Place, SN12 6ES** to consider the agenda below:

**TO ACCESS THE MEETING REMOTELY, PLEASE FOLLOW THE ZOOM LINK BELOW. THE LINK WILL ALSO BE POSTED ON THE PARISH COUNCIL WEBSITE WHEN IT GOES LIVE SHORTLY BEFORE 7PM.**

Click link here:

<https://us02web.zoom.us/j/2791815985?pwd=Y2x5T25DRlVWVU54UW1YWWE4NkNrZz09&omn=85821027480>

Or go to [www.zoom.us](http://www.zoom.us) or Phone 0131 4601196 and enter: **Meeting ID: 279 181 5985**  
**Passcode: 070920**. Instructions on how to access Zoom are on the parish council website [www.melkshamwithout.co.uk](http://www.melkshamwithout.co.uk). If you have difficulties accessing the meeting please call (do not text) the out of hours mobile: 07341 474234

To access the agenda online please scan the below QR code.

**YOU CAN ACCESS THE AGENDA PAPERS HERE**

Yours sincerely

Teresa Strange, Clerk



## **AGENDA**

1. **Welcome and Housekeeping**
2. To receive **Apologies and approval of reasons given.**
3.
  - a) To receive **Declarations of Interest**
  - b) To consider for approval any **Dispensation Requests** received by the Clerk and not previously considered.
  - c) To note that Councillors living in the Parish have a **dispensation** for Precept setting.
4. To consider holding items in Closed Session due to confidential nature Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of business, where publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
5. **Public Participation**
6. **To note for background information:** Minutes of Finance Committee 6<sup>th</sup> January 2025 (annotated with 2024/25 year end figures)
7. **Community Infrastructure Levy (CIL) & s106 funding :**
  - a) To note CIL income received in 2025/26 and agree potential CIL income figure to include for 2026/27.
  - b) To note parish council's agreed uses of CIL and to consider more project specific spend for current and next financial year
  - c) To note forecast of future CIL funding from potential major development and agree initial thoughts on project spend.
  - d) To note forecast of future s106 funding from approved and potential major development
  - e) **East of Melksham Community Centre:** To consider any update on the status of the project as part of due diligence review of the CIL funding transferred to Melksham Town Council for this project
  - f) **CIL Sharing with Melksham Town Council (MTC):**
    - ii) To consider feedback from MTC further to Joint CIL working party in July
    - iii) To agree what funds are to return to the parish council as not allocated after 3 years
    - iv) To agree next steps

**8. Solar Farm Community Funding:**

- i) To agree appropriate potential income figure for 2026/27 from Sandridge Solar Farm Funding
- ii) To consider spend of Sandridge Solar Farm funding for current and next financial year.
- b) **Battery Storage & Wick Solar Farm Community Benefit:** To note benefit to be received and allocate spend of this funding

**9. Reserves:**

- a) To consider General Reserve funds estimated for year end of 2025/26 and 2026/27
- b) To review Financial Reserves Policy
- c) To consider contribution to Reserves and spending from Reserves for current and next financial year.

**10. Budget**

- a) To review and consider Budget for 2025/2026 against anticipated position at year end; and estimate for 2026/2027.
- b) To recommend virements against Budget for 2025/2026.
- c) To recommend Budget for 2026/2027.

**11. Precept**

- a) To note "Town & Parish Councils Council Tax Factsheet October 2025.
- b) To note confirmed Taxbase number for 2026/27
- c) To recommend Parish Council Precept for 2026/2027.

**12. Risk Register:** To review Risk Register.

**13. Insurance**

- a) To agree way forward for seeking quotations for Insurance in 2026/27 as at end of Long Term Agreement
- b) To consider quotation received for building valuation on the following buildings:
  - Bowerhill Sports Pavilion
  - Shaw Village Hall
  - Berryfield Village Hall

14. **Policies:** To review the following policies:

- a) Grant Policy
- b) Investment Strategy Policy

15. **Internal Audit visit:** To receive feedback from internal audit visit (1 of 2 for 2025/26) on Weds 17<sup>th</sup> December and consider report (if received).

16. **Investments:** To note CCLA (Churches, Charities and Local Authorities) December 2025 market update and consider how officers distribute the monthly update to councillors.

17. **3G:** To consider youth organisation proposal to raise funding towards the provision of a 3G pitch at the Bowerhill Sports Field.

18. To approve staged payment arrangements for debtors

19. **Chairs Allowance:** To consider Chair's allowance for 2025/26

***Copy to: All Councillors***